

Frequently Asked Questions (FAQs)

INTEGRATED LAND REFORM AND RURAL DEVELOPMENT SUPPORT PROGRAMME (ILRRDSP)

1. Who can apply?

The programme is open to Previously Disadvantaged Individuals (PDIs) who are land reform beneficiaries and communal farmers involved in agricultural production and operate as individuals, legal entities such as Cooperatives, Community-Based Organisations (CBOs), Trusts, Companies, and Communal Property Associations (CPAs).

2. How do I apply?

You can apply by scanning the QR code in the advertisement, tapping the application-form link in the advertisement, or installing and opening the ArcGIS Survey123 app.

3. What should I do after scanning the QR code?

When you scan the QR Code, you will see the following options:
After scanning the QR code, select "Open in the Web App" if you want to complete the application in your browser. If ArcGIS Survey123 is installed and you want to use the mobile app, select "Open in the Field App."

4. Where can I download the Survey123 app?

Instructions to download ArcGIS Survey123 Mobile Application are provided in the advertisement. Once installed, you can use it to access and submit your application.

5. Can I complete the application on my computer?

The application should preferably be completed on a mobile device at the farm or project site because the form uses the device's GPS coordinates to verify the submission location. If the form is opened on a laptop, confirm that the device supports location services and can capture the required coordinates before continuing.

6. Do I need to be at the farm or project site when applying?

Yes. Applications must be completed and submitted while you are physically at the farm or project site. The system uses GPS coordinates to verify the location of the application. Applications submitted from another location may not be considered.

7. Must I switch on my phone's location services?

Yes. GPS or location services must be activated before completing and submitting the application. The system records your location as part of the application process.

8. What documents must I submit with my application?

Applicants must upload proof of land rights or proof of residence, as specified in the advertisement; a relevant technical support letter, where applicable; a business, production, farm, or project plan/profile; a constitution, where applicable; a membership list; applicable governance documents, such as CIPC and tax documents; a resolution authorising the application; and proof of own contribution, where required.

9. What format should my supporting documents be in?

Save and upload supporting documents in PDF or JPEG format, as applicable to the document. All uploaded documents must be clear and readable.

10. Can I submit my documents as PDF files?

Yes. Supporting documents saved in PDF format can be uploaded. Convert the documents before starting the application process and ensure that every uploaded file is clear and readable.

11. What happens if I do not upload all required documents?

Applications that are incomplete or missing required supporting documents may not be considered for evaluation.

12. Should I prepare my documents before beginning the application?

Yes. For a smooth application process, save all required supporting documents on your mobile device / Laptop before starting the application.



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13. What should I do if the application form does not open?

If the application form does not open, confirm that your internet connection is active, clean the camera lens and scan the QR code again, verify that ArcGIS Survey123 is installed if you are using the mobile-app route, select the correct opening option, and update the app to the latest version. If the problem continues, contact your nearest DLRRD office for assistance.

14. Can I change my application after submission?

Applicants are encouraged to carefully review all information before submission, as changes may not be possible once the application has been successfully submitted.

15. How do I know my application was submitted successfully?

A submission confirmation message will appear on the Survey123 platform once your application has been successfully submitted.

16. What happens after I submit my application?

All applications will undergo an initial screening process to verify completeness and compliance with programme requirements before further evaluation by the department.

17. Will late applications be accepted?

No. Applications submitted after the closing date stated in the advertisement will not be considered.

18. Who can I contact if I need help?

For technical assistance or application-related enquiries, contact the Department of Land Reform and Rural Development office or use the contact details provided in the advertisement.

19. Important reminders

Before submitting, confirm that you are at the farm or project site, GPS/location services are switched on, all mandatory fields are complete, every required supporting document has been uploaded in an accepted format and is clear and readable, and all information has been reviewed. Submit the application before the closing date stated in the advertisement.

Need Assistance?

For technical assistance or application-related enquiries, contact the Department of Land Reform and Rural Development office or use the contact details provided in the advertisement.